

**SAMPLE COPY -
FOR INFORMATIONAL PURPOSE ONLY**

Subcontractor Application for Payment

Subcontractor: (name of company)

Project: (name of project)

Payment Request No.: (ex.) 1

Period: _____ to _____

STATEMENT OF CONTRACT ACCOUNT:

1. Original Contract Amount	\$ 62,000	-
2. Approved Changes (Net) (Add/Deduct)	\$ 2,000	-
3. Adjusted Contract Amount (As per attached breakdown)	\$ 64,000	-
4. Value of Work Completed to Date: (As per attached breakdown)	\$ 500	-
5. Value of Approved Change Orders Completed to Date: (As per attached Breakdown)	\$0	-
6. Material Stored on Site: (As per attached breakdown)	\$500	-
7. Total (4 + 5 + 6)	\$ 1,000	-
8. Less Amount Retained: 10%	\$ 100	-
9. Total Less Retainage	\$ 900	-
10. Total Previously Paid (Deduct)	\$ 0	-
11. AMOUNT OF THIS REQUEST	\$ 900	-
12. A sales tax report is required? Yes _____ (copy attached) No _____		

CERTIFICATE OF THE CONTRACTOR:

I hereby certify that the work performed and the materials supplied to date as shown on the above represent the actual value of accomplishment under the terms of the Contract (and all authorized changes thereto) between the undersigned and _____ relating to the above referenced project.

I also certify that payments, less applicable retention, have been made through the period covered by previous payments received from Landmark Builders to (1) all my sub-subcontractors and (2) for all materials and labor used in or in connection with performance of this subcontract. I further certify I have complied with Federal, State and local tax laws, including Social Security laws and Unemployment Compensation laws and Workmen's Compensation laws insofar as applicable to the performance of this Subcontract.

Date _____

Subcontractor _____

Landmark Builders, Inc.

Do Not Write In this Space

Job No.	_____
Cost Code	_____
GL Account	_____
Amount	_____
Approved	_____
Signed Contract Y/N	_____
Lien Waiver attached Y/N	_____
Discrepancy with contract Y/N	_____
S/C-P/O-C/O forthcoming? Y/N	_____
Joint Check Required Y/N	_____
If yes, attach joint check agreement	_____